



Notification - licensee no longer eligible to hold a licence

Rights in Water and Irrigation Regulations 2000, Regulation 25

Part 1: LICENSEE DETAILS

LICENCE NUMBER

LICENSEE(S) Mr Mrs Ms Miss Other

Surname or family name

Given or first names

OR

Company name

ABN/ACN (if applicable)

Postal address

Street

Suburb or Town Postcode

CONTACT DETAILS

Email address

Phone number

LICENSED PROPERTIES

(Attach list if more than one)

Part 2: NOTIFICATION OF CHANGE IN ELIGIBILITY TO HOLD A LICENCE

To be eligible to hold a licence a licensee must have legal access to the property. When a property with an associated water licence is sold, the licensee no longer has legal access to the property from the date of settlement, unless authorised by the new owner. If you do not have written authority from the new owner to continue to access the property, you must notify the department within 30 days of access ceasing that you are no longer eligible to hold a licence. Please complete the statement below:

I/We hereby provide notification that as of (DD/MM/YYYY) I/we believe that I/we may have ceased to be eligible to hold a licence.

Once a licensee is no longer eligible to hold a licence, the licence will be terminated unless the licensee(s) request a delay in termination within 30 days of ceasing to be eligible.

Do you wish to request to delay termination of the licence?

- Yes – complete Part 3**
- No – complete Part 4**

Part 3: REQUEST TO DELAY TERMINATION

Termination of the licence can be delayed for **up to six months** from the date this form is received by the Department of Water.

I/we request to delay the termination of the licence to be delayed until:..... DD/MM/YYYY)

During this period I/we intend to:

- Transfer the licence to the new proprietor
- Trade the entitlement to another person in the same subarea
- Amend the property address on the licence to another property I hold or will acquire in the same subarea
- Surrender the licence.

Part 4: SIGNATURE OR SEAL OF APPLICANT

By signing this form you are declaring that the statements on this form are true and correct

Date: _____ (dd/mm/yyyy)

Signature of applicant or person duly authorised to sign for and on behalf of the applicant.

OR

Common seal or company seal

was hereby affixed in the presence of _____
Authority to sign

Signature of applicant or person duly authorised to sign for and on behalf of the applicant.

Position Title

Please note: If you are signing on behalf of another person proof of your authority in writing must be provided

Important Information

Regulation 25. Licensee no longer eligible to hold licence to inform the department

1. A licensee who ceases, or who has reason to suspect that he or she may have ceased, to be eligible in terms stated in Schedule 1 clause 3 of the Act to hold a licence is to inform the department in writing of that fact within 30 days of the licensee ceasing to be eligible.
Penalty: \$1000
2. On receiving notice under subregulation (1) the department is to inform the licensee in writing of the time when the licence will be terminated.
3. At the request of a licensee referred to in subregulation (1), the department may agree in writing that the licence is to be terminated at the end of a period, not exceeding 6 months from the time the department received notice under subregulation (1).

Please retain a copy of this form for your records

Where and how to submit this form

This form can be submitted by email, fax, post or in person to the appropriate Department of Water regional office. For assistance in completing this form contact your regional office.

Mid-West Region

Geraldton Regional Office
94 Sanford Street
Geraldton WA 6531
Tel: 08 9965 7400
Fax: 08 9964 5983
PO Box 73, Geraldton WA 6531
Midwest@water.wa.gov.au

South West Region

Bunbury Regional Office
35-39 McCombe Road
Bunbury WA 6230
Tel: 08 9726 4111
Fax: 08 9726 4100
PO Box 261, Bunbury WA 6231
Bunbury.admin@water.wa.gov.au

Swan Avon Region

Victoria Park Regional Office
7 Ellam Street
Victoria Park WA 6100
Tel: 08 6250 8000
Fax: 08 6250 8050
ellamreception@water.wa.gov.au

Carnarvon

Carnarvon District Office
211 Robinson Street
Carnarvon WA 6701
Tel: 08 9941 6100
Fax: 08 9941 4931
PO Box 81, Carnarvon WA 6701
Gascoyne@water.wa.gov.au

Busselton

Busselton District Office
Suite 2, 72 Duchess Street
Busselton WA 6280
Tel: 08 9781 0188
Fax: 08 9754 4335
PO Box 269, Busselton WA 6280
Busselton.admin@water.wa.gov.au

Kwinana Peel Region

Mandurah Regional Office
107 Breakwater Parade
Mandurah Ocean Marina
Mandurah WA 6210
Tel: 08 9550 4222
Fax: 08 9581 4560
PO Box 332, Mandurah WA 6210
Peel@water.wa.gov.au

North West Region

Karratha Regional Office
The Quarter HQ
Level 2, 20 Sharpe Avenue
Karratha WA 6714
Tel: 08 9144 2000
Fax: 08 9144 2610
C/-PO Box K822
Karratha WA 6842
Karratha@water.wa.gov.au

Warren-Blackwood District Office

Manjimup District Office
52 Bath Street
Manjimup WA 6528
Tel: 08 9726 4111
Fax: 08 9726 4100
Bunbury.admin@water.wa.gov.au

South Coast Region

Albany Regional Office
5 Bevan Street
Albany WA 6330
Tel: 08 9842 5760
Fax: 08 9842 1204
PO Box 525, Albany WA 6331
Southcoast@water.wa.gov.au

Kununurra Regional Office
27 Victoria Hwy
Kununurra WA 6743
Tel: 08 9166 4100
Fax: 08 9168 3174
PO Box 625, Kununurra WA 6743
Kununurra@water.wa.gov.au