



Government of Western Australia  
Department of Water

# Pastoral Water Grants Scheme

*Looking after all our water needs*

Department of Water

Rural Water Planning  
168 St Georges Terrace  
Perth Western Australia 6000  
Telephone 1800 780 300  
ruralwater.water.wa.gov.au  
[www.water.wa.gov.au](http://www.water.wa.gov.au)

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# Pastoral Water Grants Scheme

## Information for applicants

### What is the aim of the Pastoral Water Grants Scheme?

The Pastoral Water Grants Scheme (PWGS) assists pastoralists in the Kimberley, Pilbara, and Gascoyne / Murchison, Goldfields and Nullarbor regions. The intention of the grant scheme is to overcome the problems associated with water supply deficiencies, grazing pressures around existing water supplies and poor household water quality and quantity.

The scheme is designed to encourage pastoralists to invest in and improve water infrastructure. The planning and installation of improved water supplies will lead to improved reliability of homestead and livestock supplies. The overall outcome will contribute to pastoral properties increasing their water self-sufficiencies and reducing grazing pressure on the rangelands.

### Eligibility criteria

Commercial pastoralists whose properties are located in the pastoral regions of Western Australia are eligible.

For the purpose of the PWGS, a “commercial pastoralist” is defined as one who:

- has a current pastoral leasehold over the property
- the funds to cover operating costs, the replacement of plant and equipment, a significant proportion of an average family’s living costs and a reasonable return on capital given normal seasonal conditions and commodity prices
- has an an active ABN and is registered for GST.

The applicant must demonstrate the need for improved water supplies on the property. The need for additional water will relate to the quantity, quality and distribution of water required to service the normal demand for livestock and domestic purposes for the current level of development. Water supply improvements may be required to improve the management of the rangeland resource, without developing land for additional livestock.

Priority will be given to stations demonstrating the greatest water deficiency and/or anticipated benefit to the rangeland resulting from the proposed improvements.

**The parent / holding company is the entity that is considered for eligibility regardless of which subsidiary of the parent company makes an application (ie if one of the subsidiaries of the parent/holding company applies for assistance, it will be considered as part of the parent company in total and not as a separate entity).**

## What can be claimed through the grant?

The grant provides financial assistance for a range of approved water supply infrastructure to overcome demonstrated water supply deficiencies. The grants are provided to develop new water sources for homesteads, to enable better management of livestock and the rangeland resource.

**The grant is not a property development grant.**

## Eligible works

The grant is available for:

- construction and enlargement of dams and the construction and improvement of catchments
- drilling, screening, casing, developing and pump testing of production bores or wells (the grant will only be paid on bores / wells where the quality and quantity is fit for intended use)
- reticulation of water for livestock and domestic use from any on-property water source, and any off-property water source to which access is guaranteed for at least five years
- pumping equipment, piping, storage tanks and drinking troughs for domestic and livestock use
- water treatment equipment, eg filter and desalination equipment; and
- refurbishment of major water supply systems (eg bores, wells, dams, catchments and tanks), to restore a reliable water supply system.

## Ineligible works

Grants are **not** available for:

- dams with inadequate catchment provision
- exploration drilling for water supplies
- fencing of dams, surface water supplies or catchments
- minor or general maintenance of water resources and equipment
- irrigation water supplies and associated distribution systems
- household water supplies for communities or commercial developments such as farm-stay accommodation
- water supplies for aquaculture
- works of a developmental nature for new enterprises, or which expand an existing enterprise; or
- water supplies for livestock feedlots.

## What is the rate of financial assistance?

The minimum grant available is \$1 000 (ex GST) and the maximum grant is \$20 000 (ex GST).

The maximum grant available will be reduced by the amount of any financial assistance that has been provided to the applicant for pastoral water supply improvements in the previous 10 years as part of any State or Federal Government assistance.

**Assistance will not be available beyond the \$20 000 limit to companies with multiple business entities having one or more common beneficiaries.**

Grants at the rate of 50 per cent of approved expenditure for the upgrade of household and livestock water supplies will be available to commercial pastoralists in pastoral regions of Western Australia.

The Minister for Water has absolute discretion on the extent of assistance received by any applicant.

## How are applications reviewed?

Applications can be sent in anytime throughout the year.

Applications will be assessed and ranked according to the demonstrated severity of water deficiency. Those applications having the greatest level of water deficiency will be given the highest priority for a grant up to the limit of the funds available for each grant round.

## What are the grant conditions?

Grants are made to applicants on the following conditions:

- all risk associated with any works is borne solely by the applicant
- applicants are responsible for any taxation liabilities which may arise as a result of accepting a grant
- that the grant shall be payable only:
  1. for proposed works which are in accordance with the application approved by the Minister for Water
  2. on variations for proposed works, which are supported by and approved in writing by the Department of Water
- 3. for costs incurred after the date the grant is approved by the Minister for Water**
- 4. provided the approved works have been implemented and the grant is claimed no more than 24 months from the date of the Minister's approval of the grant, or any extension of that time approved in writing by the Department of Water.

Please note that approval of a PWG is conditional upon the applicant agreeing to allow officers of the Department of Water or their nominees the ability to access and inspect works completed on the pastoral lease subject to providing one week's notice in writing.

## What information is required?

The total water supply and demand situation for the livestock management unit to be upgraded on the pastoral lease to demonstrate how the management of the rangeland resource can be protected through the provision of improved water supplies.

An A3 size map showing that part of the station to be upgraded. The map needs to identify water supply locations the type and quality of the supply, livestock numbers and proposed new supplies. The grant application should clearly identify how the new works will improve management of the rangeland resource.

The application should identify if improvements to domestic supplies are required and provide information on numbers of occupants, household demand, and the nature of improvements provided.

Diagrams showing roof areas and any existing and proposed rain water tanks must also be provided.

## How are grants paid?

1. All grants are paid by electronic funds transfer direct to the successful applicant's nominated bank account. After approval from the Minister of Water.
2. To claim the final payment, the signed payment agreement, completed schedule of works and original paid receipts / invoices are required to be sent into the Department of Water.

## Registration for GST

An applicant not registered for GST and unable to provide a valid ABN (Australian Business Number) is ineligible for a Pastoral Water Grant.

## Tax Invoices

The Department of Water will provide the applicant with a copy of the recipient created tax invoice showing the amount of GST payable to the Australian Taxation Office. The applicant – not the Department of Water - is responsible for remitting the amount of GST shown on the recipient created tax invoice to the Australian Tax Office via their Business Activity Statement.

*NB. The Department of Water does not provide taxation or legal advice. You should not rely on any GST information contained in this booklet. If you have not already done so, we recommend that you seek expert advice on tax invoice requirements, the GST registration process and the general application of the GST to your business.*

## How do I apply?

### To apply for the Pastoral Water Grant (PWG) you must:

1. Meet the PWGS eligibility criteria
2. Complete and post the *PWGS application* form to the Department of Water along with original signatories.
3. Please note you have 24 months from the date of approval to complete the works.

## When do I find out if my application has been successful?

Applicants will be advised within two months whether they have been successful in obtaining a grant.

## May I commence the work before I am advised of the success of my application?

Materials purchased or work undertaken prior to approval of a grant will not be eligible for assistance.

## How can I get further information?

If you require further information please contact the Rural Water Planning office.

## Contact

Rural Water Planning

C/- Department of Water

PO Box K822

PERTH WA 6842

1800 780 300

[ruralwater@water.wa.gov.au](mailto:ruralwater@water.wa.gov.au)

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Government of **Western Australia**  
Department of **Water**

# **Pastoral Water Grants Scheme**

## **Application Form**

## The pastoral water grants scheme

The PWGS provides financial assistance for the development of reliable water supplies on pastoral stations.

- grants are available up to a limit of \$20 000 (ex GST) to commercial pastoralists
- the Minister for Water will approve grants where it can be demonstrated that it will assist to improve the sustainable management and productivity of the pastoral resource.

## Steps to apply for a PWG

**Step 1:** Applicants should ensure all relevant sections of the application are completed in full and all works to be undertaken with the grant money is eligible.

**Step 2:** Applicants should submit a completed application form that includes:

- An A3 size map showing the area of the station which is to be upgraded. The map should include water supply locations, type and quality of water supply, livestock numbers and proposed new supplies. The grant application should indicate the anticipated contribution of the new works to improved management of the rangeland resource.
- Diagrams showing roof areas and any existing and proposed rain water tanks when household water supply is to be improved.
- Part C must be completed in full with itemised costings for each item. Quotes must be attached for application to be eligible.

**Step 3:** Applicants should submit the completed form and post to:

Department of Water  
Rural Water Planning  
PO Box K822  
Perth WA 6842

Note: Incomplete or unsigned applications will not be accepted and will be returned to the applicant/s.

## PART A – Business and Property Details

Full name of all applicants (the lessees)			
Station name			
Trading name (registered business name where applicable)			
Registered name			
Parent / holding company			
Subsidiaries / affiliated company			
Postal address			
LGA			
Phone			
Mobile			
Email			
ABN			
GST registered (please circle)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">YES</td> <td style="width: 50%;">NO</td> </tr> </table>	YES	NO
YES	NO		

## Station Details – Total land holdings of company or business

<b>Property name</b>	<b>Property area (ha)*</b>	<b>Pastoral Lease numbers or location numbers</b>	<b>Shire</b>	<b>Distance and direction of homestead from nearest town</b>

*\* To convert acres to hectares (ha) multiply by 0.405*

Only those sections for which assistance is requested should be completed e.g. domestic water, livestock water, upgrading or new facilities.

Shaded areas will be completed by the Department of Water technical officer.

## PART B – Water assessment report

This section sets out the information needed to make an assessment.

### 1.0 Demand for water

#### 1.1 Domestic water requirements (if part of application)

<b>Homestead &amp; staff quarters (excluding homestays) Identify by household name or number</b>	<b>Number of permanent occupants</b>	<b>Total household drinking water (L/day) (Max. 150 L/person/day)</b>
<b>Totals</b>		

#### 1.2 Livestock water requirements for management unit to be upgraded

	<b>Normal* number</b>	<b>Convert to DSE**</b>
<b>Sheep/Goats</b>		X 1
<b>Cattle</b>		x 10
<b>Other</b>		
		<b>Total</b>

\* Normal number – average livestock number over the previous five years.

\*\* DSE – 45kg non-lactating sheep in forward store condition during summer.

## 2.0 Existing water supplies and upgrade proposals

### 2.1 Supply of domestic water – rain water tanks; existing tanks

#### Existing Tanks

Building identification (name or number)	Available roof area m <sup>2*</sup>	Tank capacity kL**	Household supply allocation (98% reliable) L/d
<b>BUILDINGS WITH TANKS</b>		<b>EXISTING TANKS</b>	
1.			
2.			
3.			
4.			
5.			
6.			
	<b>Sub-totals:</b>		
	<b>TOTALS</b>		

#### Proposed Tanks

Building identification (name or number)	Available roof area m <sup>2*</sup>	Tank capacity kL**	Household supply allocation (98% reliable) L/d
<b>BUILDINGS WITHOUT TANKS</b>		<b>PROPOSED TANKS:</b>	
1.			
2.			
3.			
4.			
5.			
6.			
	<b>Sub-totals:</b>		
	<b>TOTALS</b>		

\* To convert square feet to m<sup>2</sup>, multiply by 0.093.

\*\* To convert gallons to kL, multiply by 0.00455

## Description and justification for proposed rain tanks

--

### 2.2 Supply of domestic water – other proposals\*

\* E.g. Dam or bore for homestead garden supply; desalinators, filter or pressure pump.

Identification of household – name or number	Type of works – brief description
1.	
2.	
3.	
4.	
5.	
6.	

### Description and justification for other domestic water proposals

--

2.3 Supply of livestock water to management unit to be upgraded -dams

Identification (name or number)	Estimated storage capacity* (m <sup>3</sup> )	Estimated current depth ** (m)	Frequency of going dry (eg. 1 yr in 10)	Existing DSE allocation
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
			<b>TOTAL</b>	

\* To convert cubic yards to cubic metres, multiply by 0.76.

\*\* To convert feet to metres, multiply by 0.305

**Description and justification for proposed new dams and improvements to existing dams (provide dam volume and type, catchment area, soil type and yield potential):**

2.4 Supply of livestock water to management unit to be upgraded – bores & wells



Identification (name or number)	Type: Bore, or Well	Maximum sustainable pumping rate (L/day)	Water quality (mS/m)*	Existing DSE allocation
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
			<b>TOTAL</b>	

\* To convert parts per million (ppm) or milligrams per litre (mg/L) to mS/m, multiply by 0.182

\*\* To convert grains per gallon to mS/m, multiply by 2.6

**Description and justification for proposed new bores (provide anticipated depth to groundwater, estimated production rate, and estimated salinity):**

2.5 *Supply of Livestock Water to management unit to be upgraded - pipework / other proposals*

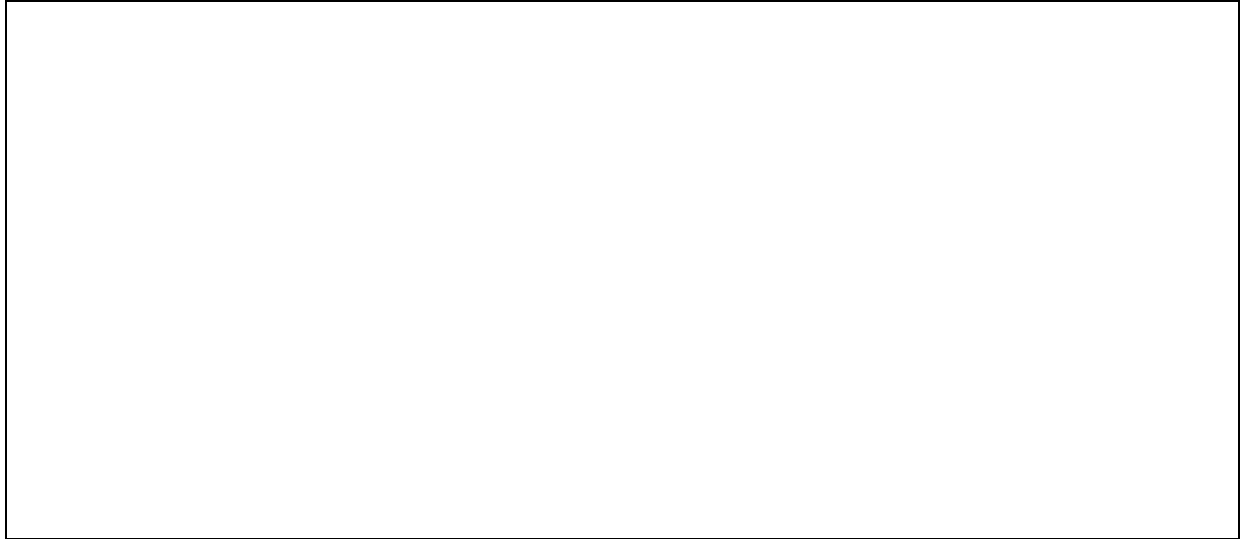
Identification	Type of works – brief description *	Existing DSE allocation
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
<b>TOTAL</b>		

**Description and justification for reticulation and other proposed works (provide size, class and length of pipe, specifications of pumps, tanks, troughs and fittings)**

### 3.0 Comments on proposed water supply

E.g. Improvements

- 3.1 Technical and conservation design requirements, design requirements necessary to avoid land and water degradation, including disposal of effluent from any desalination units.



### 4.0 Attach a Map of Property

Attach a map of A3 size as described in Step 2 of this application form.

**Applications will not be considered without attached maps.**

## PART C – APPLICATION FOR ASSISTANCE

### To be completed by applicant.

Please list only those proposed works for which a grant is sought and which you can install and finance within the approved project duration (ie 2 yrs from date of Minister’s approval).

Note Quotes to be attached.

Please itemise works and costing for each item eg.

<b>Item no.</b>	<b>Location no.</b>	<b>Brief description of proposed works LIST WORK IN PRIORITY ORDER</b>	<b>Estimated cost (ex GST)</b>
1.	Site 1	1000m 63mm pipe to connect tank to trough @ \$2/m	\$2000
Coordinates		Latitude: -31.9536	Longitude: 115.8548
2.	Site 1	3 x 200L troughs @ \$1000/200L through	\$3000
Coordinates		Latitude:	Longitude:

<b>Item no.</b>	<b>Location no.</b>	<b>Brief description of proposed works LIST WORK IN PRIORITY ORDER</b>	<b>Estimated cost (ex GST)</b>
1.			
Coordinates		Latitude:	Longitude:
2.			
Coordinates		Latitude:	Longitude:
3.			
Coordinates		Latitude:	Longitude:
4.			
Coordinates		Latitude:	Longitude:
5.			
Coordinates		Latitude:	Longitude:
6.			
Coordinates		Latitude:	Longitude:

7.			
	Coordinates	Latitude:	Longitude:
8.			
	Coordinates	Latitude:	Longitude:
9.			
	Coordinates	Latitude:	Longitude:
10.			
	Coordinates	Latitude:	Longitude:
11.			
	Coordinates	Latitude:	Longitude:
12.			
	Coordinates	Latitude:	Longitude:
13.			
	Coordinates	Latitude:	Longitude:
14.			
	Coordinates	Latitude:	Longitude:
		<b>Estimated cost (\$)</b>	

Has the applicant or station previously received financial assistance for improvements to water supplies on a Pastoral Lease in the past 10 years from the State or Federal Government?

(Please circle your answer).

Yes	No	Unsure
Government department		
Year		
Amount received		
Improvements for financial assistance was received		

## PART D – Conditions of grant

- All risks associated with any works shall be borne by the applicant/s.
- Applicant/s are responsible for the payment and discharge of all taxation liabilities, which may arise as a result of accepting the grant.
- Payment of the grant will be payable only:
  - 1) for works which are in accordance with this application
  - 2) on variations to proposed works which have been agreed to in writing by the Department of Water
  - 3) **for costs incurred after a letter of approval for a grant has been received by the applicant/s from the Minister for Water;** and
  - 4) provided the approved works have been implemented and the grant is claimed no more than 24 months from the date of the letter from the Minister approving the grant, or any extension of that time agreed in writing by the Department of Water.

Please note that approval of a PWG is conditional upon the applicant agreeing to allow officers of the Department of Water or their nominees the ability to access and inspect works completed on the pastoral lease subject to providing one week's notice in writing.

## Declaration Authority and Agreement

### ***I / we declare that:***

- I / we are bona fide commercial pastoralist(s)
- I / we have a pastoral lease over the station described in this application form
- I / we operate a property in the pastoral industry that generates sufficient income to cover our operating costs, the replacement of plant and equipment, a significant proportion of an average family's living costs, and a reasonable return on capital given normal seasonal conditions and commodity prices; and
- All information supplied by me / us in this application form is true and correct to the best of my / our knowledge, information and belief.

### ***I / we agree that:***

- I / we agree that the Department of Water will issue tax invoices in respect of supplies we make for which grant funding is received as consideration
- I / we will not issue tax invoices in respect of supplies we make for which grant funding is received from the Department of Water
- I / we agree to notify the Department of Water should we cease to be registered for GST or should our circumstances change in a way such as to cease to satisfy the rules for the issue of recipient created tax invoices; and
- The Department of Water will indemnify me / us for any liability for GST that may arise from an understatement of the GST payable on any supply for which it issues a Recipient Created Tax Invoice.

Please note all applicants will need to sign the declaration of authority and payment agreement.

Applicant 1

<b>Name of applicant</b>	
<b>Signature of the applicant</b>	
<b>Date</b>	

in the presence of name and address of witness\*

<b>Name of witness</b>	
<b>Address of witness</b>	
<b>Date</b>	
<b>Signature of witness</b>	

Applicant 2

<b>Name of applicant</b>	
<b>Signature of the applicant</b>	
<b>Date</b>	

in the presence of name and address of witness\*

<b>Name of witness</b>	
<b>Address of witness</b>	
<b>Date</b>	
<b>Signature of witness</b>	



**Note: Company applications must be made under seal**

THE COMMON SEAL OF

..... PTY LTD

ACN.....

was hereunto affixed in the presence of:

.....  
Director

.....  
Director/Secretary

**Witnesses**

**A witness can be anyone over the age of 18yrs who is not a beneficiary of this Application.**

<b>PAYMENT AGREEMENT</b>
--------------------------

TO MINISTER FOR WATER  
PO Box K822  
PERTH WA 6842

IN CONSIDERATION of the payment to me / us of the **Initial Instalment being 50 per cent of the amount of a grant** ("the grant") to be made to me / us by you under the Pastoral Water Grants Scheme ("the Scheme")

I / We,

<b>Trading Name</b>	
<b>ABN</b>	
<b>Address</b>	

("the Applicant(s)") hereby ACKNOWLEDGE AND AGREE as follows:

1. To use or expend the whole of the initial 50 per cent instalment and the balance of the grant for the payment of the costs of undertaking on the Pastoral Lease all the works stated in Part C of the application form submitted by me / us in respect of the grant under the Scheme ("the works") and for no other purpose whatsoever.
2. To complete all the works in the manner and to the extent described in our Application Form abovementioned within 24 months from the date of the letter of approval from the Minister for Water Resources ("the Minister") in respect of the grant.
3. To permit the Minister and officers of the Department of Water ("the Department") and their employees, agents and contractors to enter and inspect the station and all buildings and structures at the station upon giving one week's written notice at any time for the purpose of monitoring and ascertaining the extent of the works constructed and completed and the performance of my / our obligations under this Agreement.
4. That the Minister and officers of the Department shall be entitled to approach any contractors, agents or consultants engaged by me / us in respect of the works and to obtain from them such information, verification and confirmation in respect of the works (including their performance and completion) as they may consider appropriate and necessary in the circumstances.
5. If all the works for which a grant has been paid are not carried out and completed strictly in accordance with this Agreement and the conditions contained in the Application Form within the time allowed by this Agreement or if I / we otherwise fail to comply with all our obligations under the Scheme,

*to repay to the Minister immediately upon demand the full amount of the grant or so much of it as may have been paid to me / us.*

6. *If I / we fail to repay the grant or the initial instalment in accordance with the Minister's demand, the Minister shall be entitled to recover the full amount paid from me / us as a debt in any court of competent jurisdiction.*

Applicant 1

<b>Name of applicant</b>	
<b>Signature of the applicant</b>	
<b>Date</b>	

in the presence of Name and address of Witness\*

<b>Name of witness</b>	
<b>Address of witness</b>	
<b>Date</b>	
<b>Signature of witness</b>	

Applicant 2

<b>Name of applicant</b>	
<b>Signature of the applicant</b>	
<b>Date</b>	

in the presence of name and address of witness\*

<b>Name of witness</b>	
<b>Address of witness</b>	
<b>Date</b>	
<b>Signature of witness</b>	

**Note: Company applications must be made under seal**

THE COMMON SEAL OF

..... PTY LTD

ACN.....

was hereunto affixed in the presence of:

.....

Director

.....

Director/Secretary

**Witnesses**  
**A witness can be anyone over the age of 18yrs who is not a beneficiary of this Application.**

## Bank Account Details Authority

### Electronic Funds Transfer

<b>Bank/Credit Union/Building Society Name</b>	
<b>Branch Address (Suburb only):</b>	
<b>Branch Code/BSB:</b>	
<b>Account Name:</b>	
<b>Account Number:</b>	

- *Grant payments will only be payable by electronic funds transfer (EFT).*
- *This information is required before any grant payments may be made.*
- *Should any of the above details alter, the grant recipient must complete a new authority form and send it to the Department of Water.*
- *The grant recipient warrants that the bank account details so provided apply with all applicable laws.*
- *The grant recipient acknowledges that banking details must be made available to the staff making grant payments. The Department of Water undertakes to maintain these details in the strictest confidence.*

**NOTE: The Bank's Branch Code, BSB number and your account number should be written clearly to avoid unnecessary delays in processing EFT payments.**

