



**Application for notation, removal or variation of security interest**  
*Rights in Water and Irrigation Act 1914, Sections 26GZL, 26GZQ of Division 3E*

**A fee of \$70 is applicable for adding, removal of a variation of security interest. Once a request for a security interest has been submitted an invoice with payment options will be generated and when payment has been received the security interest details will be noted.**

**Part 1: Application details**

(Tick applicable)

**Security Interest**

A security interest means an interest in a licence (however arising) that secures payment of a debt or other pecuniary (monetary) obligation or the performance of any other obligation.

- Application for notation of security interest**  
or
- Application for removal of security interest**  
or
- Application for variation of security interest**

**Part 2: Licence holder details**

Licence Number

Licensee(s) Name(s)

**Part 3: Details of organisation/person who has security interest**

(a) Organisation

ABN

(b) Individual / Organisation contact      Mr     Mrs     Ms     Miss     Other

Surname or family name

Given or first names

Email address

Phone number

**(c) Business address of party who has security interest**

Postal address

Street

Suburb or Town  Postcode

Email address

Phone number

**Part 4: Details of the security interest**

A **'Security Interest'** is referred to under Division 3E, Section 26GZL and requires the submission of this form and a fee. A general description of the nature of the security interest along with their name and address must be provided. When an application for a notation of a security interest is received the Department is to enter the details onto the Register of Instruments which is publicly available. There are certain events in which the security interest and the Economic Regulation Authority (ERA) must be notified, these circumstances are listed under Important Information.

**Please tick one of the options available below and provide a general description of the nature of the security interest.**

ONLY COMPLETE THIS SECTION IF YOU ARE APPLYING FOR A NEW INTEREST OR VARIATION TO AN EXISTING INTEREST. IT IS NOT REQUIRED FOR INTEREST REMOVAL.

**New security interest** – details and general description of the nature of the new security interest

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**Variation of security interest** – details and general description of the variation to the security interest,

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**Part 5A: Signature or seal of Licensee(s)**

By signing this form you are declaring that the statements on this form are true and correct

Date: \_\_\_\_\_ (dd/mm/yyyy)

\_\_\_\_\_  
Signature of Licensee(s) or person duly authorised to sign for and on behalf of the licence holder.

OR

\_\_\_\_\_  
Common seal or company seal

was hereby affixed in the presence of \_\_\_\_\_  
Authority to sign

\_\_\_\_\_  
Signature of Licensee(s) or person duly authorised to sign for and on behalf of the licence holder.

\_\_\_\_\_  
Position Title

**PLEASE NOTE: IF YOU ARE SIGNING ON BEHALF OF ANOTHER PERSON PROOF OF YOUR AUTHORITY IN WRITING MUST BE PROVIDED**

Please retain a copy of this form for your records

**Part 5B: Signature or seal of organisation/person who has security interest**

By signing this form you are declaring that the statements on this form are true and correct and that you consent to the notation, variation or removal of your interest.

Date: \_\_\_\_\_ (dd/mm/yyyy)

\_\_\_\_\_  
Signature of interest holder or person duly authorised to sign for and on behalf of the interest holder.

OR

\_\_\_\_\_  
Common seal or company seal

was hereby affixed in the presence of \_\_\_\_\_  
Authority to sign

\_\_\_\_\_  
Signature of interest holder or person duly authorised to sign for and on behalf of the interest holder.

\_\_\_\_\_  
Position Title

**PLEASE NOTE: IF YOU ARE SIGNING ON BEHALF OF ANOTHER PERSON PROOF OF YOUR AUTHORITY IN WRITING MUST BE PROVIDED**

Please retain a copy of this form for your records

A fee of \$70 is applicable for adding, removing and a variation of a security interest. Once a request for a security interest has been submitted an invoice with payment options will be generated and once payment has been received the security interest details will be noted.

**OFFICE USE ONLY** (To be completed before payment can be processed in Finance)

Application ID No: \_\_\_\_\_

Date sent to Financial Services Section: \_\_\_\_\_

Authorised Licensing Officer's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Important Information**

- In the event that the register contains a notation made under section 26GZM of the Rights in Water and Irrigation Act 1914 the security interest and the ERA (only applicable to water service providers) must be notified of certain events;
  - The licensee is convicted of an offence against the Act.
  - An application has been submitted to amend the licence.
  - An application has been submitted to transfer part or all of the water entitlement (written consent must be provided from the security interest).
  - The licence is not being renewed.
  - The licence has been cancelled or suspended.
  - The licence has been surrendered by the licensee.
- Under section 26GZQ of the Rights in Water and Irrigation Act 1914, the department cannot approve the variation or removal of the security interest without the written consent of the interest holder, or where the department is directed to do so by a court.
- Under Schedule 1, Division 7, cl34 of the Rights in Water and Irrigation Act 1914, the department cannot approve the transfer of the licence or water entitlement under the licence or of an agreement under cl30, without written consent from the interest holder.

## Where and how to submit this form

This form can be submitted by email, fax, post or in person to

**Department of Water and Environmental Regulation**  
**Level 4, The Atrium, 168 St Georges Terrace, PERTH WA 6000**  
**Locked Bag 33, Cloisters Square, PERTH WA 6850**  
**Fax: +61(0)8 6364 6526**  
**Email: [compass@dwer.wa.gov.au](mailto:compass@dwer.wa.gov.au)**

For assistance in completing this form contact your regional office.

### **Mid-West Region**

Geraldton Regional Office  
94 Sanford Street  
Geraldton WA 6531  
Tel: 08 9965 7400  
Fax: 08 9964 5983  
PO Box 73, Geraldton WA 6531

### **South West Region**

Bunbury Regional Office  
35-39 McCombe Road  
Bunbury WA 6230  
Tel: 08 9726 4111  
Fax: 08 9726 4100  
PO Box 261, Bunbury WA 6231

### **Swan Avon Region**

Victoria Park Regional Office  
7 Ellam Street  
Victoria Park WA 6100  
Tel: 08 6250 8000  
Fax: 08 6250 8050

### **Carnarvon**

Carnarvon District Office  
211 Robinson Street  
Carnarvon WA 6701  
Tel: 08 9941 6100 Fax: 08 9941  
4931  
PO Box 81, Carnarvon WA 6701

### **Busselton**

Busselton District Office  
Suite 2, 72 Duchess Street  
Busselton WA 6280  
Tel: 08 9781 0188 Fax: 08 9754 4335  
PO Box 269, Busselton WA 6280

### **Kwinana Peel Region**

Mandurah Regional Office  
107 Breakwater Parade  
Mandurah Ocean Marina  
MANDURAH WA 6210  
Tel: 08 9550 4222  
Fax: 08 9581 4560  
PO Box 332, Mandurah WA 6210

### **North West Region**

Karratha Regional Office  
Lot 4608 Cherratta Road  
Karratha Industrial Estate  
Karratha WA 6714  
Tel: 08 9144 2000  
Fax: 08 9144 2610  
PO Box 836, Karratha WA 6714

### **Manjimup**

Manjimup District Office  
52 Bath Street  
Manjimup WA 6528  
Tel: 08 9771 1878  
Fax: 08 9771 4335

### **South Coast Region**

Albany Regional Office  
5 Bevan Street  
Albany WA 6330  
Tel: 08 9841 0100  
Fax: 08 9842 1204  
PO Box 525, Albany WA 6331

### **Kununurra Regional Office**

27 Victoria Hwy  
Kununurra WA 6743  
Tel: 08 9166 4100  
Fax: 08 9168 3174  
PO Box 625, Kununurra WA 6743